



Alsager School
An Achieving School - A Caring Community

Information for Candidates

Summer 2021 Results, Appeals and Certificates

Teacher Assessed Grades

Alsager School has determined grades in accordance with the JCQ guidance¹ and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to <https://www.alsagerschool.org/how-gcse-and-a-levels-will-be-awarded-2021/>.

Results

On candidate statements of results and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results days in August as follows:

Date	Qualification type
10/08/2021	GCE (AS, A Levels) and other Level 3 qualifications
12/08/2021	GCSE and other Level 1/2 qualifications

Arrangements for results days

Alsager School opens at 8.30am for the collection of exam results on 10th and 12th August. We are looking forward to seeing as many of you as possible, but we must adhere to government guidelines. Organised by surname, you must go to your allocated pick up point at the time specified. Family and friends will not be able to accompany you into the building when collecting results. Results will be available for Year 11, 12 and 13 on Insight from 11am. Year 10 RE results will be available from 12pm. You can nominate someone to collect on your behalf, either by giving that person a permission letter or emailing the person's name to L.Hartas@alsagerschool.org. Exam results will be posted home if they have not been collected.

A Level Results Day

Tuesday 10th August

Time	Hollinshead Hall	6th Form Study Area
8.30 - 10.30	Surnames A-H	Surnames J-W

You will be asked to complete an exit questionnaire on your post-18 destination. Please bring your mobile phone and a pen. If you have not achieved the grades required for your planned next steps, staff will be

¹ <https://www.jcq.org.uk/summer-2021-arrangements/>

available to support and advise you. In this instance, a parent/carer may also be present. This counselling service will also be available on Wednesday 11th August. There will also be information sent out via UCAS just prior to results day as to what you should do if you have not achieved the required grades.

GCSE Results Day

Thursday 12th August

Year 11 – 8.30-10.10am

Time	Hollinshead Hall	6th Form Study Area
8.30 -8.50	Surname B	Surnames A, D
8.50 – 9.10	C	J, K, L
9.10-9.30	E, F, G, H	M
9.30 – 9.50	N, P	S
9.50 – 10.10	Q, R, T	U, V, W

If you have not achieved the grades required for a course, staff will be available to support and advise you. You will be provided with a course booklet to see what alternatives are available. In this instance, a parent/carer may also be present. Students who have met the entry requirements but wish to change their options should email Mrs Pole a.pole@alsagerschool.org or Mr Evans a.evans@alsagerschool.org to ask for a telephone appointment.

Year 12/13 GCSE Maths and English resits – 10.15-10.30am from Hollinshead Hall

Year 10 – 10.45-12pm

Time	Hollinshead Hall	6th Form Study Area
10.45-11	Surnames A, B	Surname C
11-11.15	E, F	H
11.15-11.30	G, I, J, K	L, M
11.30-11.45	N, O, P	Q, R, T
11.45-12	S	W

Concerns about your results

When you receive your results, if you think that a grade is wrong, your first step should be to email tag2021@alsagerschool.org for advice.

Further details of the arrangements for appeals are provided below.

Certificates

Certificates, when received from the awarding organisations, will be available to students from December. If you no longer attend Alsager School, you will be able to collect your certificates from the school reception. If you are unable to collect the certificate in person, you can ask someone to collect on your behalf by either giving them a letter of consent or by emailing L.Hartas@alsagerschool.org and informing the school of the name of the person collecting.

The arrangements for appeals

Section 5.4 of JCQ Appeals Guidance Summer 2021 (A guide to appeals processes – Summer 2021) states:

To decide whether to request a review, students will need access to certain information before results day, or on results day, if it has not already been made available to them. This must include:

- a. the centre policy
- b. the sources of evidence used to determine the student's grade, along with the marks/grades associated with them
- c. details of any variations in evidence used based on disruption to what that student was taught
- d. details of any special circumstances that have been considered in determining their grade, e.g. access arrangements/reasonable adjustments or mitigating circumstances such as illness

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

Alsager School will support its students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at Alsager School for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

Stage 1 – Centre review

- If a student does not consider they have been issued with the correct grade, they can submit a request to tag2021@alsagerschool.org to check if an administrative or procedural error has occurred.
- Alsager School will email the student a copy of the interactive *JCQ Student Request Form for Centre Reviews and Appeals* (saved in the candidate's name and candidate number) as an attachment.
- On receipt, the student should open the attachment, read the important instructions, fully complete *section A. Student request* of the *Stage one – centre review* form including electronic signature and date. The form should be saved and returned as an email attachment to tag2021@alsagerschool.org
- The outcome of the centre review may result in the student's grade remaining the **same**, being **lowered** or **raised**.
- On completion of the review Alsager School will complete *section B. Centre review outcome* of the form and share with the student as a record of the outcome, in enough time prior to the relevant appeal to awarding organisation deadline.
- If an administrative or procedural error is found, Alsager School will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation.

Stage 2 – Appeal to the awarding organisation

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student.

- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade, they may want to consider entering for the autumn exam series.
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an **unreasonable exercise of academic judgement**, the student can submit a request to tag2021@alsagerschool.org to proceed with an appeal to the awarding organisation on their behalf.
- To proceed, the student must complete the *Stage two – appeal to awarding organisation* section of the form, including electronic signature and date. The form should be saved and returned as an email attachment to tag2021@alsagerschool.org
- Alsager School will then submit the appeal on the student’s behalf according to the requirements of the awarding organisation to which it is being submitted.
- The awarding organisation will determine the grade at appeal and the outcome will be final.
- The outcome of the appeal may result in the grade remaining the **same**, being **lowered** or **raised**.
- There is no further opportunity to appeal the outcome to the awarding organisation.
- The awarding organisation’s appeal outcome letter will be provided by email to the student by Alsager School as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre.
- Should the student remain concerned their grade was incorrect, they may be able to apply for a procedural review.
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS).

Note - Once a finding has been made **you cannot withdraw your request for a centre review or appeal**. If your grade has been lowered, you will not be able to revert to the original grade you received on results day. For more information, please refer to the Department for Education’s blog <https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

Deadlines to submit a request

Priority appeal²

16 August 2021 – deadline for a student to request a Stage 1 - centre review

23 August 2021 – deadline for a student to request a Stage 2 – appeal to awarding organisation

Non-priority appeal

3 September 2021 - deadline for a student to request a Stage 1 - centre review

17 September 2021– deadline for a student to request a Stage 2 – appeal to awarding organisation

² A priority appeal **is only for** students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal. You will need to provide in the request form(s) your UCAS personal ID code which is included in all correspondence from UCAS. This is needed to confirm that a student’s place is dependent on the outcome of the appeal. Priority appeals that aren’t submitted to the awarding organisation by 23 August 2021 will still be treated as a priority but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.