



Application for Sixth Form 16–19 Bursary Fund 2020/21

Please complete this form and return it, fully completed, to
the Sixth Form Office

To be completed by the student

Personal Details

1. Full name and title: Mr / Miss Surname: Forename(s):	2. Current Address:	3. Parent(s) Name and Address: <i>if different to your current address</i>
4. Date of Birth:	5. Country of Birth:	
6. Registration group:	7. Email address for correspondence:	

Method of Payment

8. If you receive a bursary it will be paid to you by a credit transfer system (BACS) or by cheque.

Account name _____

Sort code ___ - ___ - ___

Account number _____

The payment will normally be made to yourself not a parent or carer. However if the bursary is to cover a specific item, the funds are sometimes paid directly to the provider of the item.

Reason for application

9. Which bursary/bursaries are you applying for?

Monthly bursary based on income

Bursary to cover travel costs

One off payment to cover particular activity /event.

Eligibility and Income Details

10. Do you receive disability Living Allowance (or new Personal Independence Payment) and Employment Support Allowance (or Universal Credit) in your own right?

Yes No

(If yes, please provide evidence)

11. Are you 'estranged' from your parents or a Care Leaver? Yes No

(If yes, please provide a letter of explanation and a letter of confirmation)

12. Are you in care? Yes No

(If yes, please provide evidence)

13. Are you eligible for Free School Meals? Yes No

14. Will you, the applicant, receive any **other** income during the academic year **eg** Income support ?
(do not include your own part time employment)

Yes No

15. If yes, please specify source of income and the expected amount:

Source:	Amount £	per week/month/year*
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16. Is your annual household income

under £ 20,000

between £20,000 - £25,000

You must provide evidence of household income with your application. Evidence can include documents such as Working Tax credits summary, P60 or the following benefits: income support, job seekers allowance (income based) or pension credit.

17. Please use the space below to explain why you are applying and anything you have been able to do to improve your financial situation. If possible, give an **estimate of the course related costs or travel costs** you will incur.

Student and Parent(s) Declaration

16. The declaration below must be signed by all students **and** by the parent(s) and their parent’s partner if income details have been provided in question 14 or 15.

I/We certify that the information given is, to the best of my/our knowledge and belief, correct and complete. I/We undertake to supply any additional information or documentary evidence which may be required to verify the particulars given and to inform the School Sixth Form Administrator’s Office of any alterations to them. I/We understand that the giving of false information or withholding information may lead to prosecution and termination of any grant awarded to the student and to recovery of any monies already paid. I/We undertake that where any provisional or other payments made for the year exceed (for whatever reason) the grant payable in that year I /We will, if called upon to do so, repay the excess amount. I/we understand that it may be necessary for the school and/or the local authority to use information given or share the information provided with other organisations to prevent and detect fraud.

Student’s signature:

Signed..... Date / /

Parental signatures:

Required for each person whose income is declared in section 16 whether parent, partner of parent or spouse of parent

Signed..... Date / /

Signed..... Date / /

Signed Date / /

Before signing and returning the form, please check that you have answered every question that you need to and have attached evidence of parental income or benefit.

If enclosing original documents please let the administrator know so that they can be returned after processing.

School Sixth Form Authorisation:

Bursary application accepted yes / no Amount awarded £_____

Signed..... Date / /

Position.....