



Alsager School

Dear Parent/Carer,

Bronze Duke of Edinburgh Award 2025/ 2026

We are delighted to welcome and enrol your son / daughter onto the Bronze Duke of Edinburgh's Award (DofE). Within this letter you will find a breakdown of how the Bronze award works, and the next steps in terms of enrolment and payment.

How it Works

The Duke of Edinburgh's Award is a prestigious programme recognised by colleges, universities, and employers. It requires resilience and dedication, while encouraging young people to develop new and existing skills, contribute to their communities and create lasting memories. To achieve the Bronze Award, students must complete four sections: Volunteering, Physical, Skills, and Expedition. The first three sections each span three months with one lasting for six months and may be tailored to individual interests, with full guidance and support provided. The Expedition comprises of two days and one night in the countryside. We provide comprehensive training beforehand to ensure everyone is fully prepared and has the best possible experience. Further information can be accessed via the Duke of Edinburgh website: <https://www.dofe.org/do/>

Expedition Dates

The Training Expedition will take place on **Friday 13th March – Saturday 14th March 2026** and the Assessed Expedition will be on the **Friday 8th May – Saturday 9th May 2026**.

Payment Schedule

The cost for the Bronze award is **£252 per student** – the payment will be split across 2 deadlines. All payments must be paid via ParentPay on time. A reminder of your child's unique ParentPay activation code can be obtained by emailing finance@alsagerschool.org (please state your child's name and form). Card payments can be made by telephone 01270 871100 extn 214.

Payment	Deadline	Amount	Running Total
1) Training Expedition	14/12/25	£126 non-refundable	£126
2) Assessed Expedition	31/01/26	£126 non-refundable	£252

Enrolment & Next Steps

To enrol your child onto the Bronze award, please make the initial payment via ParentPay and complete and sign the attached Participant Enrolment Form and return to Miss Brittain **by Sunday 14th December**.

Alsager School, Hassall Road, Alsager, Cheshire ST7 2HR

Telephone: 01270 871 100 • Email: admin@alsagerschool.org • Web: www.alsagerschool.org

Headteacher: Mrs A O'Neill



The Cornovii Trust
CEO: Mr R Middlebrook

The Cornovii Trust is a charity and a company limited by guarantee, registered in England and Wales with company number 8597784 and having its registered office at Hassall Road, Alsager, Cheshire ST7 2HR



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In the event of an emergency on a trip out of school, we will access the details from Talaxy. Please take a moment to check that both your details and the medical information for your child are correct, via the Parent Portal link on the school website: <https://www.alsagerschool.org/parents/parent-portal/> If they need updating, you can amend them from the general tab and then personal details on Talaxy. Alternatively, please email admin@alsagerschool.org with any changes.

By ticking the Consent Box on ParentPay, you are agreeing to the following: -

I will make the 2 payments on time by the deadlines as detailed in the payment schedule & understand that these are non-refundable. I confirm that my personal details and child's medical information on Talaxy are correct and up to date. If any details change before the expeditions, it is my responsibility to notify Alsager School & the DofE coordinator beforehand.

Consent:

- I agree to my son / daughter taking part in the above-mentioned visit and having read the information sheet, agree to his / her participation in the activities described.
- I acknowledge the need for responsible behaviour on his/her part.
- I agree to my son / daughter receiving emergency medical treatment, including anaesthetic, as considered necessary by the medical authorities present.
- I understand the school has taken out insurance cover on each child participating on the trip.

Refund and Payment Liability Information

Please understand that your child's place is subject to good behaviour over the forthcoming year, and they will be required to adhere to the school's BfL policy. The school's management reserves the right to withdraw students from activities for disciplinary reasons, where no refund will be given in these circumstances. Should you choose to withdraw your child from the Duke of Edinburgh award, no refund will be given, and you will be liable for all cancellation fees incurred and the school administration fee.

School must be advised in writing of your decision to withdraw by email to finance@alsagerschool.org and b.brittain@alsagerschool.org. Students must complete and pay for both the Training and Assessed Expeditions to complete their DofE award and receive their DofE certificate and badge.

We hope that you and your child recognise the Duke of Edinburgh's Award as a valuable opportunity, and that you choose to enrol your child onto the award and begin their rewarding journey. If you have any queries or require any additional information, please do not hesitate to contact me,

Yours sincerely,
Miss Brittain (DofE Co-ordinator)
01270 871100
b.brittain@alsagerschool.org

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