

Biometric Parental Consent Form



Alsager School

Name of Student _____

Biometric Consent

Alsager School wishes to use information about your child as part of an automated (i.e. electronically-operated) recognition system. This is for the purposes of the library services and our cashless cafeteria. The information from your child that we wish to use is referred to as 'biometric information'. Under the Protection of Freedoms Act 2012 (sections 26 to 28), we are required to notify each parent of a child and obtain the written consent of at least one parent before being able to use a child's biometric information for an automated system.

Biometric Information and how it will be used

Biometric information is information about a person that can be used to identify them, for example, information from their fingerprint. The school would like to take and use information from your child's fingerprint and use this information for the purpose of providing your child with access to library facilities and our cashless cafeteria.

The information will be used as part of an automated biometric recognition system. This system will take measurements of your child's fingerprint and convert these measurements into a template to be stored on the system. **AN IMAGE OF YOUR CHILD'S FINGERPRINT IS NOT STORED.** The template (i.e. measurements taken from your child's fingerprint) is what will be used to permit your child to access services.

You should note that the law places specific requirements on schools when using personal information, such as biometric information, about pupils for the purposes of an automated biometric recognition system.

For example:

- The school cannot use the information for any purpose other than those for which it was originally obtained and made known to the parent(s) (i.e. as stated above);
- The school must ensure that the information is stored securely;
- The school must tell you what it intends to do with the information;
- Unless the law allows it, the school cannot disclose personal information to another person/body.

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Providing your consent/Objection

In order to be able to use your child's biometric information, the written consent of at least one parent is required. However, consent given by one parent will be overridden if the other parent objects in writing to the use of their child's biometric information. Similarly, if your child objects to this, the school will not collect or use his/her biometric information for inclusion on the automated recognition system.

You can also object to the proposed processing of your child's biometric information at a later stage or withdraw any consent you have previously given. This means that, if you give consent but later change your mind, you can withdraw this consent. Please note that any consent, withdrawal of consent or objection from a parent must be in writing. Even if you have consented, your child can object or refuse at any time to their biometric information being taken/used. We would appreciate it if you could discuss this with your child and explain to them that they can object to this if they wish.

The school is also happy to answer any questions you or your child may have. If you do not wish your child's biometric information to be processed by the school, or your child objects to such processing, we will provide reasonable alternative arrangements for children who are not going to use the automated system to access the library facilities and our cashless cafeteria.

Please note that when your child leaves the school, or if for some other reason he/she ceases to use the biometric system, his/her biometric data will be securely deleted.

Declaration

I, _____ (name of parent), understand:

- Why my consent is required.
- The reasons why Alsager School uses biometric information of my child.
- Which other organisations may use biometric information of my child.
- The conditions under which the school uses biometric information of my child.
- I have provided my consent above as appropriate, and the school will use biometric information of my child in line with my requirements.
- I will be required to re-provide consent where any circumstances change.
- I can amend or withdraw my consent at any time and must do so in writing to the DPO.

Signed..... Date:.....

If you have any questions regarding this form, please do not hesitate to contact the DPO at dpo@alsagerschool.org .

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