



Alsager School

An Achieving School - A Caring Community

## ALSAGER SIXTH FORM COLLEGE PROGRESSION

### POLICY AND AGREEMENT

REVIEW DATE: 16TH JULY 2019

Prepared by  
[Richard Middlebrook] Executive Head

Presented TO THE  
[Chair of Governors] following agreement of Chair's action by FGB  
on 3<sup>rd</sup> July 2019. ON [16<sup>th</sup> July 2019]  
[AND SUBSEQUENTLY APPROVED AND ADOPTED ON 1<sup>st</sup> September  
2019]

Chair of Committee:

Signature:

Print Name:

LINDSAY  
PURCELL

Date:

16/07/2019.

Counter Signature by either  
the Chair of Governors,  
Lindsay Purcell or/Vice Chair  
of Governors, Carl Cooke

Signature:

Print Name:

CARL COOKE

Date:

17/07/2019.

Note: Uncontrolled if copied or printed.

Alsager School is not liable for the content of this document.

Review Date: The policy will be reviewed in light of operating  
experience and/or changes in legislation.

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### **Alsager Sixth Form College Progression to Year 13 Policy and Agreement**

Thank you for choosing Alsager Sixth Form College for the next stage of your education. We look forward to working with you over the next two years and to helping you prepare for life beyond Alsager, as a university student, apprentice or employee. Our aim is to support all students, so that they can succeed in their chosen course, be that a one-year traineeship or the two year A level courses. Past records show this to be a huge strength of Alsager Sixth Form College, with our rates of student retention being far higher than national averages. This reflects the excellent level of support that we offer our students. Before you start your courses, it is very important that you understand what will be expected of you during the next two years. Copies for future reference can be found on the Sixth Form section of the school website under the 'Policies' heading.

#### **Rationale**

- Following the curriculum reforms which were introduced nationally in 2015, all students studying A levels will study two year courses, with no external AS exams at the end of year 12.
- The first external exams that students will sit will be in June of year 13. However, as part of our ongoing internal assessment, all students will sit an internal progression exam in each of their A level subjects in April of year 12. These exams will inform on progress towards A level targets and help teachers when they are considering projected grades for UCAS applications.
- To be able to progress to year 13 in a subject, each student will be required to achieve a minimum of an E grade in the end of year 12 exam. In cases where this does not happen students will be given the opportunity to retake the exam. If the grade does not improve from a U in the second sitting, students and parents will be invited in to talk to the Director or Deputy Director of Sixth Form about alternative options. These could include, either re-sitting Year 12 on different courses or being offered another course to study either here at Alsager Sixth Form College or at another post 16 institution. This is designed to be a supportive process to ensure that all students remain on the right courses and achieve the best outcomes possible.

In addition to the above, students must meet the high expectations of and show a commitment to studying at Alsager Sixth Form College in both Year 12 and 13

- **Attendance** - our expectation is for all students' attendance to be above 95%. There is a clear link between good attendance and high achievement. To progress to year 13, students must ensure they attend a minimum of 93% of their lessons throughout Year 12.
- **Punctuality** students must achieve a punctuality rate of below 5% of lates to lessons.
- **Adherence** to the dress code. Students must follow the described dress code at all times. (See attached)



All of the above must be achieved throughout Year 12 (unless due to exceptional circumstances) to progress onto Year 13. **In all cases, Alsager Sixth Form will have the final decision if a student is allowed to progress or not.** At each of the three assessment points during the year, as well as academic progress, the report will give information on how each student is achieving against the high expectations targets. Each of the three target areas will be reported as red, amber and green. Red means student is not achieving the required standard and progression to Year 13 is at risk, amber is a cause for concern meaning their approach needs to change and finally green student is achieving the required standard to progress into Year 13. If a student is causing concern, the Director or Deputy Director of the Sixth Form will discuss with the student and their parents/carers the options to improve the student's performance and attempt to address the issues concerned as soon as they arise.

Please could the student and a parent/carer sign below to say that you have read and understood the Progression Policy and accept that failure to achieve the minimum of an E grade in the year 12 exams you will not be able to complete the A level in that subject. Similarly, if you do not meet our expectations throughout year 12, your future at Alsager Sixth Form College will be in doubt. Alsager Sixth Form College's decision in this matter is final. Copies for future reference can be found on the Sixth Form section of the school website under the 'Policies' heading.

Student's Name \_\_\_\_\_

Signed (student) \_\_\_\_\_

Signed (parent/carer) \_\_\_\_\_

Date \_\_\_\_\_

Please return to your form tutor once signed.

**Alsager Sixth Form College Dress Code (from September 2019)**

The students in years 12 and 13 are the oldest members of the student body and as such are expected to serve as positive role models to the rest of the school. The aim of the dress code is to create a good image of the Sixth Form within the school and the community. This dress code will also prepare the students for a possible future career where many will be obliged to wear smart or formal attire.

Male students:

- Smart trousers such as those worn in a work place
- Formal shirt and tie (patterned ties are permitted but not novelty ones)
- Smart jacket, jumper or cardigan - optional
- Smart shoes – such as those worn in an office.
- Smart suits may be worn but are not compulsory

Female students:

- Smart skirt or dress of a modest length e.g. short skirts within 2 inches of the knee
- Smart blouse, shirt or top
- Smart trousers such as those worn in a workplace - tailored not lycra/stretch fabrics
- Smart shoes or boots (such as those worn in an office)– which should be secure to the foot and of a modest heel height
- Smart jacket, jumper or cardigan - optional

**All students must wear their identity badge and lanyards at all times**

Students are not permitted to wear the following:

- Trainers including Vans style slip on trainer
- Flip Flops
- Cropped or backless tops
- Low cut tops
- Joggers
- Leggings
- Jeans – of any colour
- Hoodies
- See through material
- Vest tops
- Shorts

- Doc Martin or Ugg style boots
- Denim clothing
- Polo shirts
- No open toe shoes

These lists are not intended to be exhaustive

Hair and jewelry

- Unconventional hairstyles and extreme and unnatural hair colours are not acceptable.
- No facial jewelry allowed
- Ear lobe stretchers are not permitted
- Tattoos must be covered - It is against the law for anyone under the age of 18 to have a tattoo and therefore we do not expect any of our yr 12 students to have one
- A discreet amount of make-up may be worn The Director of Sixth Form has the final decision upon what is and is not suitable attire for the Sixth Form. Students who arrive at school in items not permitted within the dress code will be asked to work in the new Sixth Form Work Area and with persistent cases the student will be sent home to change into suitable clothing. Mobile phones may only be used in the new Sixth Form Area of the Canteen.